



HORRIS HILL  
SCHOOL

## Teacher of MFL

### **About Horris Hill School**

Horris Hill School is one of the UK's leading boarding and day independent coeducational preparatory schools for approximately 120 pupils aged 2 to 13. It has an excellent reputation for delivering an outstanding all-round education, including successful entry and scholarships to many of the country's top senior schools. It is an exciting time of change and growth for the school.

Horris Hill is part of Forfar Education, a specialist school investment and advisory business, which partners with and manages a number of schools across the world, supporting them to become outstanding centers of excellence for pupils of all ages to learn and grow. Forfar Education is committed to working in close partnership with school leadership for the benefit of all pupils, celebrating each school's identity and strengths.

### **Facilities**

The School is set in 65 acres of beautiful Hampshire common land just south of Newbury, yet close to the M4 and only an hour from Heathrow airport. The School has continuously occupied the site for over 130 years and is a blend of older buildings from 1888 and modern facilities, to include Sports Hall, Theatre and Music Centre and a Nursery.

### **Pastoral Care**

The School is renowned for its nurturing ethos and the care of each individual pupil, an approach that underpins the success that pupils show in all areas. Our highly dedicated staff aim to produce happy, polite and academically successful pupils.

### **Destination of leavers**

About 25 pupils leave the School each year after Common Entrance at 13 years old for some of the top Public Schools, with many going on to Eton, Winchester, Marlborough, Radley, Harrow and Sherborne. With the cohort of girls joining us this September, we are beginning to form meaningful partnerships with Co-educational Schools.

## Job Specification

<b>Job Title:</b>	Teacher of MFL
<b>Reports To:</b>	Director of Teaching & Learning
<b>Benefits:</b>	Lunches during term time and Supper for duty nights, access to the school gym
<b>Salary:</b>	Salary commensurate with skills and experience

**An opportunity has arisen to teach French at Horris Hill to children in Years 5 to 8. The ability to teach French to GCSE would be an advantage, as would the willingness to teach another subject as our journey to GCSE develops. Horris Hill is a school with an extraordinary academic profile. The school was founded by a Master from Winchester College and the school still sends children to a range of highly regarded, selective senior schools. This role will require teaching to scholarship standards in Year 8 and, in the future, the ability to teach up to GCSE. The role will suit either an experienced teacher or a recent graduate. It can also be undertaken as a part-time or full-time role, with the option of teaching further subjects.**

### Main Duties and Responsibilities:

- To teach French to students in Years 5 to 8 and (in the future) years 9 to 11
- To prepare a scholarship class for exams into a range of selective senior schools
- To prepare pupils for GCSE French
- The ability to offer a further language may be an advantage
- Develop appropriate challenging work for all students
- To raise standards of attainment across those year groups, tracking progress effectively
- Contributing to a broad and balanced curriculum and working with other departments to ensure the curriculum is exciting and engaging
- Create and complete appropriate schemes of work for the different year groups at the school
- Create and deploy resources that support the children's learning in the subject.
- Set and mark homework [prep] each week
- Undertake the necessary professional development to keep improving your skills in the classroom and across the school
- Support and encourage outstanding attitudes to learning in the students
- Recognise and celebrate student achievement
- Provide appropriate learning support for those with Individual Learning Plans.
- Keep up to date with advances and developments in the subject area
- Contribute more broadly to the co-curricular programme at Horris Hill
- To contribute to the wider life of the school through an evening duty, and other extra-curricular activities
- To co-ordinate Languages Week and International Day
- To lead on celebrating the diversity of cultures within the school
- To lead and run the annual Residential French trip
- To act as a tutor to a designated year group

### Person Specification

- Enthusiastic about your subject and capable of inspiring others
- An ability to stimulate flair in all pupils
- A reflective practitioner, keen to learn new things and work collaboratively with others
- Capable of developing a secure and empathetic environment in which students can learn and develop
- Calm, kind and keen to support the family ethos of Horris Hill

### **Skills & Qualifications**

- Degree qualified with teacher status.
- Be able to maintain good discipline within a caring atmosphere
- Commitment to continuing professional development through attendance at all INSET days and to make the most of all training opportunities
- Be committed to the all-round ethos of the school, and to support the school beyond the curriculum, such as fund raising and school events

### **Recruitment Process**

The School is committed to safeguarding and promoting the welfare of children and questions will be asked at interview to assess the suitability of candidates to work with our children. A copy of the school's Safeguarding and Child Protection Policy is available to download from the School's website.

All appointments are subject to a satisfactory enhanced Disclosure & Barring Service check (including a check against the Children's Barred List) and other pre-employment screening. This includes receipt of at least two references satisfactory to the School, medical fitness, qualifications check where relevant for the post, the right to work in the UK, an identity check and a self-declaration of childcare disqualification. Please see the enclosed Safer Recruitment Policy for further details.

All appointments are made in accordance with our Equality policy and applicants should let us know of any special needs they may have.

Candidates are required to submit a completed application form together with a supporting letter outlining the extent to which they can demonstrate their ability to do the job and meet the criteria indicated. An application pack can be downloaded from the school website [www.horrishill.com/schoolvacancies](http://www.horrishill.com/schoolvacancies). Please submit applications to [p.bright@horrishill.com](mailto:p.bright@horrishill.com).

You should provide details of two referees and one must be your current or most recent employer. References will be taken prior to interview unless specifically requested.

**Applications will be considered as they are received therefore early applications are encouraged. Short-listed candidates will be contacted and asked to attend an interview soon after. Employment will commence, subject to the satisfactory completion of all pre-employment checks, as soon as possible after this.**

### **Further Information**

If you require any further information or would like to arrange an informal visit, please don't hesitate to contact the Horris Hill School Office 01635 40594.